

HAYDEN URBAN RENEWAL AGENCY
8930 North Government Way
Hayden, ID 83854
www.haydenurbanrenewalagency.com

City Hall
City Council Chambers
Regular Meeting
November 18, 2024
3:00 p.m.

MINUTES

CALL TO ORDER

Ms. Mitchell called the meeting to order at 3:00 p.m.

ROLL CALL OF BOARD MEMBERS

Ronda Mitchell	Present
Steve Meyer	Present
Colin Meehan	Present
Randy McIntire	Absent
Michael Thayer	Present (3:02 pm)
Matt Roetter	Present
Joy Richards	Present (via go to meeting)

STAFF PRESENT

Pete Bredeson, Board Attorney (via go to meeting)
Melissa Cleveland, Executive Director
Lindsay Spencer, Clerk

PLEDGE OF ALLEGIANCE

Mr. Roetter led the pledge of allegiance.

ADDITIONS OR CORRECTIONS TO THE AGENDA

No additions or corrections to the agenda.

CALL FOR CONFLICTS OF INTEREST

No conflicts were reported.

VISITOR/PUBLIC COMMENT

No visitors or public comment.

CONSENT CALENDAR (Action Items)

1. Minutes
2. Bills
3. Financial Reports

Mr. Meyer moved to approve the Consent Calendar. Mr. Roetter seconded the motion.

ROLL CALL OF BOARD MEMBERS

Ronda Mitchell	Yes
Steve Meyer	Yes
Colin Meehan	Yes
Michael Thayer	Yes
Matt Roetter	Yes
Joy Richards	Yes

The motion was approved by majority roll call vote.

NEW BUSINESS

1. Easement for bench placement (Action Item)

Ms. Cleveland presented the easement for placement of one of the benches on the parking lot property owned by HURA.

Mr. Meehan moved to approve the easement for bench placement. Mr. Meyer seconded the motion.

ROLL CALL OF BOARD MEMBERS

Ronda Mitchell	Yes
Steve Meyer	Yes
Colin Meehan	Yes
Michael Thayer	Yes
Matt Roetter	Yes
Joy Richards	Yes

The motion was approved by majority roll call vote.

2. HURA election of officers (Chair, Vice Chair, Treasurer, and Secretary) (Action Item)

The Board discussed the election of officers. The Board decided to nominate existing officers in a single motion.

Mr. Meyer moved to approve the existing officers for another term. Mr. Roetter seconded the motion.

ROLL CALL OF BOARD MEMBERS

Ronda Mitchell	Yes
Steve Meyer	Yes
Colin Meehan	Yes
Michael Thayer	Yes
Matt Roetter	Yes
Joy Richards	Yes

3. 2025 HURA meeting calendar

No conflicts.

Mr. Thayer moved to approve the 2025 meeting calendar. Mr. Meehan seconded the motion.

All members present voted to affirm. The motion passed.

4. Owl Café agreement with North Idaho Museum (Action Item)

North Idaho Museum has not had a chance to have their attorney review the agreement.

Mr. Meyer moved to approve the Agreement contingent allowing minor changes acceptable by Mr. Bredeson. Mr. Roetter seconded the motion.

ROLL CALL OF BOARD MEMBERS

Ronda Mitchell	Yes
Steve Meyer	Yes
Colin Meehan	Yes
Michael Thayer	Yes
Matt Roetter	Yes
Joy Richards	Yes

5. Owl Café sign removal (Action Item)

Ms. Cleveland presented the quote for removal and delivery to North Idaho Museum storage.

Mr. Meehan moved to approve the removal of the sign. Mr. Thayer seconded the motion.

ROLL CALL OF BOARD MEMBERS

Ronda Mitchell	Yes
Steve Meyer	Yes
Colin Meehan	Yes
Michael Thayer	Yes
Matt Roetter	Yes
Joy Richards	Yes

6. Audit engagement letter (Action Item)

Ms. Cleveland presented the audit engagement letter and would like to get the audit going earlier this year to meet the deadline. The cost is more than what was budgeted.

Mr. Thayer moved to approve the audit engagement letter. Mr. Meehan seconded the motion.

ROLL CALL OF BOARD MEMBERS

Ronda Mitchell	Yes
Steve Meyer	Yes
Colin Meehan	Yes
Michael Thayer	Yes
Matt Roetter	Yes
Joy Richards	Yes

REPORTS

1. Executive Director’s Report

Ms. Cleveland presented the Executive Director’s Report.

Nothing new on OPAs. Paid in full the H-6 Sewer OPA, now starting to pay Rock Properties.

Owl Café – Will meet with Habitat for Humanity to see if they want anything that is left in the building. The City will need the asbestos report and the contractor will need to pull a demolition permit.

Boundary Expansion – Waiting for the Draft Plan Amendment. Should have an update by the next meeting.

NEXT REGULAR MEETING

December 9, 2024 – Regular Meeting

ADJOURNMENT (Action Item)

Mr. Thayer moved to adjourn the meeting. Mr. Meyer seconded the motion.

The meeting adjourned at 3:38 p.m.