

HAYDEN URBAN RENEWAL AGENCY  
8930 North Government Way  
Hayden, ID 83854  
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City Hall  
City Council Chambers  
Regular Meeting  
August 19, 2024  
3:00 p.m.

MINUTES

CALL TO ORDER

Ms. Mitchell called the meeting to order at 3:00 p.m.

ROLL CALL OF BOARD MEMBERS

Ronda Mitchell	Present
Steve Meyer	Present
Colin Meehan	Absent
Randy McIntire	Present
Michael Thayer	Absent
Matt Roetter	Present
Joy Richards	Present

STAFF PRESENT

Pete Bredeson, Board Attorney  
Melissa Cleveland, Executive Director  
Lindsay Spencer, Clerk

PLEDGE OF ALLEGIANCE

Mr. Meyer led the pledge of allegiance.

ADDITIONS OR CORRECTIONS TO THE AGENDA

No additions or corrections to the agenda.

CALL FOR CONFLICTS OF INTEREST

No conflicts were reported.

VISITOR/PUBLIC COMMENT

No visitors or public comment.

CONSENT CALENDAR (Action Items)

1. Minutes
2. Bills
3. Financial Reports

Mr. Meehan moved to approve the Consent Calendar. Mr. Meyer seconded the motion.

ROLL CALL OF BOARD MEMBERS

Ronda Mitchell	Yes
Steve Meyer	Yes
Colin Meehan	Yes
Randy McIntire	Yes
Matt Roetter	Yes
Joy Richards	Yes

The motion was approved by majority roll call vote.

## NEW BUSINESS

### 1. FY23 Audit Presentation by Alpine Summit CPA (Action Item)

The FY23 Audit was presented by Toni Hackwith with Alpine Summit CPA via Go To Meeting. Ms. Hackwith mentioned two reports, the independent auditor's report and internal control over financial reporting and compliance regulations. One item mentioned is not in compliance, due to the filing deadline of June 30<sup>th</sup> of each year and is currently beyond that date. This compliance item should not be an issue in the future. Ms. Hackwith addressed all questions by the Board.

Ms. Richards moved to approve the FY23 Audit. Mr. Meehan seconded the motion.

### ROLL CALL OF BOARD MEMBERS

Ronda Mitchell	Yes
Steve Meyer	Yes
Colin Meehan	Yes
Randy McIntire	Yes
Matt Roetter	Yes
Joy Richards	Yes

The motion was approved by majority roll call vote.

### 2. Resolution 24-02 Declaration of Surplus Personal Property

Ms. Cleveland introduced the items in the Owl Café to declare surplus personal property for the auction. Auction is scheduled for August 25-29, 2024.

Mr. Meyer moved to approve the Resolution 24-02 Declaration of Surplus Personal Property. Mr. Roetter seconded the motion.

### ROLL CALL OF BOARD MEMBERS

Ronda Mitchell	Yes
Steve Meyer	Yes
Colin Meehan	Yes
Randy McIntire	Yes
Matt Roetter	Yes
Joy Richards	Yes

The motion was approved by majority roll call vote.

## REPORTS

### 1. Executive Director's Report

Ms. Cleveland presented the Executive Director's memo. Nothing new on OPA's.

**Owl Café:** Water was turned off. Gas is on, but turned off at the valves. Requested the City pause the sewer bill.

**HURA Boundary Expansion:** Working with City and Consultant on eligibility study. Expect a resolution at the September meeting to recommend the deteriorated properties to Council.

**58 E. Orchard:** Received statement of work complete and invoice. Completed everything initially asked for.

**HURA Property Planning:** The RFQ package has not been completed, we expect to have something in the next coming months. Chair Mitchell asked for a workshop on this item at the next meeting.

## NEXT REGULAR MEETING

September 9, 2024

## ADJOURNMENT (Action Item)

Mr. Roetter motioned to adjourn the meeting. Ms. Richards seconded the motion.

All members present voted to affirm. The motion passed.

The meeting adjourned at 3:29 p.m.